

Tocoi Creek High School

Parking Policies & Expectations

The following expectations exist to ensure the safest and most efficient use of our parking facilities. All Seniors and Juniors will be allowed to buy a parking pass during their designated dates. Provided availability, Sophomores will be able to purchase on a later date.

A 2023-2024 School Year Parking Pass costs \$100. Parking fees are non-refundable and nontransferable.

- Payments will be made via Schoolpay. No other forms of payment will be accepted.
- If parking pass is lost, an additional charge of \$25 will be needed to replace the pass.
- If a parking violation is identified, an additional \$20 fine may be assessed.

Schoolpay Purchase Windows for Parking Pass:

Seniors: February 13 – February 24

- Optional: Painting Parking Spot – SENIORS ONLY
 - \$75 one-time fee (This is an additional fee that will be collected at a later date)
 - All artwork must be approved by administration
 - Official expectations on senior painting date, size and paint type will be released closer to the end of the 2023 – 2024 school year.

Juniors: February 27 – March 9

Sophomores: If spots are available, they will be released for application/sales after the 1st quarter.

o Required paperwork will need to be turned in at Summer Orientation (dates TBA) and the parking pass will be handed out at that time. Students cannot park on campus without their pass.

- **Required paperwork:**
 - Copy of valid driver's license, registration, and insurance on **one piece of paper**. *We will only accept copies on ONE piece of paper.*
 - Signed copy of TCHS Parking Expectations

***You will not be given a parking pass without a signed copy of TCHS Parking Expectations (both student and parent/guardian need to sign).

- You may park only in your assigned parking zone (A or C) with your parking pass on your rearview mirror.
- If you need to take a different car to school other than the one on file, you will need to secure a temporary parking pass from the dean's office or parking attendant.
- Parking passes are non-transferable and cannot be shared with other students.
- You must be in good standing with attendance and discipline to be able to continue to drive on campus.
- You are expected to follow all traffic laws inside the parking lot and school zones.
- The parking area is off limits to all students during the school day. You must get a pass from the dean if you need access to your vehicle. Students entering the parking lot without a pass risk losing parking privileges.
- All vehicles are subject to search. Possession of drugs, alcohol, tobacco products/paraphernalia, pocket-knives or weapons of any kind or any other items not in compliance with the St. Johns County Code of Conduct will result in out of school suspension and loss of parking privileges. Not knowing that these items were in your vehicle will not change the consequences.
- **Neither TCHS nor the St. Johns County School District are responsible for any damages or losses to vehicles parked at TCHS.**

The following offenses could result in Suspension or Revocation of Parking Pass

- Excessive tardies / unexcused absences may result in loss of parking privileges for up to 30 days
- Leaving campus without permission
- Taking another student off campus without permission.
- Unlawful speed, talking/texting on your phone while operating vehicle or reckless driving on campus
- Level 4 disciplinary actions per the St. John County Student Code of Conduct (permanently revoked)
- Excessive violation of school rules (i.e. skipping class, defiance/disrespect, inappropriate conduct, class disruptions) (revoked 15 days)
- Students found on campus with another student's parking pass or a counterfeit parking pass or selling their parking pass will be ineligible for parking the remainder of your time at TCHS.

*If a student loses their parking privileges, the vehicle registered to that parking pass is not allowed on campus. Refunds will not be given to students who lose their parking privilege (suspended or revoked) for disciplinary reasons.

My signature assures that I have read the policies and expectations and will adhere to them.

Student Signature Date

Parent Signature Date